HongLeong Capital Berhad (213006-U)

ADMINISTRATIVE NOTES TO SHAREHOLDERS
FOR ANNUAL GENERAL MEETING ("AGM")

Day, Date : Thursday, 31 October 2019
Time : 10.30 a.m.
Venue : Auditorium, Ground Floor, Menara Hong Leong (also known as Hong Leong Tower)
      (next to Sofitel Damansara)
      No. 6, Jalan Damanlela, Bukit Damansara, 50490 Kuala Lumpur

PARKING
1. Parking is available at Levels B2 and B3.

2. Please bring your parking ticket to the "Complimentary Parking Counter" located at the reception foyer for validation.

3. There will be no replacement in the event you lose or misplace the complimentary parking ticket. Valet parking is not entitled to the complimentary ticket.

REGISTRATION
1. Registration commences at 9.00 a.m. at the reception foyer and will end at the time determined by the Chairman of the meeting.

2. Please produce your original identity card ("IC") (for Malaysian shareholders) or passport (for foreign shareholders) at the registration counter for verification.

   You will not be allowed to register on behalf of another person even with the original IC or passport of that other person.

MOBILE DEVICES
1. Please ensure that all mobile devices (phones/other sound emitting devices) are switched off or put on silent mode during the AGM to ensure smooth and uninterrupted proceedings.

2. Photography and recording of the AGM proceedings, vocal or audio-visual, are strictly prohibited.

REFRESHMENTS
Refreshments will be served at the foyer area after the AGM.

NO SMOKING POLICY
A no-smoking policy is maintained. Your co-operation is much appreciated.

PERSONAL BELONGINGS
Please take care of your personal belongings. The Company will not be held responsible for any missing personal belongings.

SECURITY
There will be security guards at the venue and they may ask to check the contents of your bags for security reasons.

2019 ANNUAL REPORT
The 2019 Annual Report is available on our website at www.hlcap.com.my and Bursa Malaysia's website at www.bursamalaysia.com. Printed copies are also available on a "first come first served" basis upon registration.

LOCATION MAP

SEMANTAN

Menara Manulife
Wisma UN
Wisma UOA
Wisma PSMB
HP Towers
TO KLCC »

MRT STATION SEMANTAN

BUKIT DAMANSARA

Plaza Batai

BUKIT DAMANSARA

JALAN SETIABUDI

JALAN BERINGIN

SPRINT HIGHWAY / DAMANSARA LINK

SPRINT HIGHWAY / DAMANSARA LINK

« TO MONT KIARA

DC RESIDENSI

SOFITEL KL DAMANSARA

Menara Millenium

SERI BERINGIN

MENARA HONG LEONG

DC MALL

JALAN JOHAR

WISMA GUOCOLAND

JALAN DAMANSARA

One Menerung

Twins

1a

1b

JALAN DAMAN SERI

JALAN DAMAN LELA

JALAN KASAH

MRT STATION PUSAT BANDAR DAMANSARA

Menara Bangsar

Bangsar Shopping Centre

TO KL SENTRAL »

JALAN MEDANG SERAI

JALAN MAAROF

JALAN PENAGA

BANGSAR

« TO KLIA

BUKIT BANDARAYA

1a
Entry from Jalan Damanlela / Jalan Damanseri
Exit to Jalan Damanlela / Jalan Damanseri

1b
Exit to Jalan Damanlela

2
Entry from Damansara Link

3
Tunnel Entry from Jalan Johar

4
Exit to Damansara Link

5
Entry from Damansara Link